

14th Annual HRA Conference

Blue Horizon Hotel, Vancouver, BC, Canada

2010



**HRA Employee Solutions
210 - 1199 West Pender St
Vancouver, BC V6E 2R1
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Join us for our 14th Annual HRA Conference from June 10th to 12th, 2010, in Vancouver, BC, Canada. Take this opportunity to enhance your HRA knowledge and Report Writing skills and meet up with other HRA customers. Learn more about HRA while you discover the beautiful city of Vancouver, home of the 2010 Winter Olympics.

Register online at <http://www.hra-es.com>



14th HRA Annual Conference
Blue Horizon Hotel, Vancouver, BC Canada
June 10-12, 2010

Who should attend the 2010 HRA Conference?

- New HRA users
- New and Experienced HRA Administrators
- HRA Report Writers
- IT staff/database administrators
- HR consultants

Why should you attend?

- LEARN more about HRA
- BE a report writer expert
- NETWORK with other HRA users
- FIND out the new features
- DISCOVER the many benefits of using HRA
- HEAR about Open4Hire (online Applicant Tracking)



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Training Day registration includes:

- Registration
- Full buffet breakfast, lunch, refreshments
- Choice of two HRA streams
 - Beginner
 - Intermediate/Advance
- Training handouts

Conference Day registration includes:

- Registration
- Full buffet breakfast, lunch, refreshments
- Conference giveaways
- Raffle draw prizes
- Conference handouts
- Choice of two report writer sessions
 - Beginner Nyamba
 - Intermediate/Advanced Nyamba
- Choice of two round tables
 - Beginner
 - Intermediate/Advanced
- New features session
- Open4hire session
- State of the Company
- HRA Game

Customer Appreciation day:

- Free for all HRA customers & their families
- Barbeque & refreshments
- Play games or explore the forest trails and the beach



Conference Agenda

2010 Conference Vancouver, British Columbia

Stream 1	Beginner/Novice with HRA
Stream 2	Experienced Operator or Administrator of HRA

Thursday, June 10, 2010

Training Day

8:00 am - 9:00 pm	Registration & Breakfast	
9:00 am - 12:00 pm	Beginner/Novice HRA	HRA Operator
12:00 pm - 1:00 pm	Lunch Break	
1:00 pm - 3:00 pm	Beginner Nyamba I	Intermediate Nyamba I
3:00 pm - 3:15 pm	Afternoon Break	
3:15 pm - 5:00 pm	Beginner Nyamba II	Intermediate Nyamba II
5:00 pm - 6:30 pm	Post-Conference Social	
7:00 pm	Dinner at Robson Street Restaurant	

Friday, June 11, 2010

Conference Day

8:00 am - 9:00 pm	Registration & Breakfast	
9:00 am - 9:30 am	Introductions	
9:30 am - 12:00 am	State of the Company New Features / New Products Round Table Discussions	
12:00 pm - 1:15 pm	Lunch Break	
1:15 pm - 3:00 pm	Beginner Nyamba II	Intermediate Nyamba III
3:00 pm - 3:15 pm	Afternoon Break	
3:15 pm - 4:30 pm	Beginner Nyamba III	Intermediate Nyamba IV
4:30 pm - 5:00 pm	Closing Ceremonies	

Saturday, June 12, 2010

Customer Appreciation Day @ Bowen Island

12:30 pm - 9:00 pm	Anderson House, Bowen Island (via Horseshoe Bay ferry) Family Fun Day & BBQ with HRA Employee Solutions Staff & HRA clients including families
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Session Information

Beginner/Novice HRA

This session is for new users and for those looking for a refresher. Topics will include:

1. “What are we trying to Achieve?”
2. HRA Main Menu Items & Employee Modules explained
3. How to create a new employee in HRA
4. How to add records to your new employee
5. Setting Up the 5 Standard Code Tables
6. Setting Up User Defined Fields

HRA Operator/Administrator

This session is for users who are the main HRA Operator/Administrator in their company. Topics will include:

1. HRA Administrator Functions & Responsibilities
2. Setting up and Maintaining the Code Tables
3. Understanding the Global Parameters

Intermediate Nyamba I

This session is for HRA Report Writers. You must know how to create reports using Nyamba Report Writer to attend this session. Topics will include:

1. Using Include All option
2. Using Exclude option
3. Advanced Filtering
4. Different report output options
5. Setting up security
6. Allowing reports to run in Global
7. Email report option



Session Information

Beginner Nyamba I

This session is for new users who will be writing reports. This is an introduction to the Nyamba Report Writer. Discover the 5 steps to writing your own Nyamba report. Create your first reports and then build your skills in Report Writing. Topics will include.

1. 5 Steps to writing report
2. Creating Detail reports
3. Creating Summary reports
4. Creating Cross-tab reports
5. Creating Label reports

Intermediate Nyamba II

This session is a continuation of the Intermediate Nyamba I session. You must know how to create reports using Nyamba Report Writer to attend this session. Topics will include:

1. Using Include All option
2. Using Exclude option
3. Advanced Filtering
4. Different report output options
5. Setting up security
6. Allowing reports to run in Global
7. Email report option

Beginner Nyamba II

Beginner Report Writing.

Having mastered the basics of report writing, we now move on to writing reports using many features/options of Nyamba.

Intermediate Nyamba III

Using Nyamba we will continue to work through the 'Power Users' reports. We will pick from the Training sessions and get into slightly more involved reports.



Session Information

Intermediate Nyamba IV

Advanced Report Writing:

- This session will work on advanced Nyamba reports.
- Pre-requisite: Competence with Nyamba Intermediate Level Reports

Round Tables Discussions

Time to meet in a round table discussion environment with other HRA users. Discuss common HRA issues and share your knowledge. There will be tables with various topics suggested by attendees.

New Features

A presentation of the new features in HRA plus HRA Tips & Tricks.

Open4Hire

A presentation of the Open4Hire online Applicant Tracking System.

State of the Company

The annual presentation by the President, Bruce Anderson, on the current state and future directions of the HRA Employee Solutions/Vantage Point Software company and products.